## **User Guide to Electronic Schedule Q Disclosure**

1) Go to <u>http://www.freddiemac.com/mbs</u> and click on the "Information Requests" link on the left side of the webpage under "Mortgage Securities"

Home   About Us   Careers   Media Room   Investor Relations				
Freddie Mac We make home possible ®			Advanced Search	Search
Doing Business with	Freddie Mac	About Freddie Mac	Abo	ut Homeownership
Single-Family	Mortgage Se	curities		
Multifamily	Ereddie Mac Issues Monthly Volume Summary for April 2011 CUSIP Search			
Debt Securities	The total mortgage portfolio decreased at an appualized rate of 3.2% in April The apprendix uppaid CLISIP Number			
Mortgage Securities	principal balance (UPB \$5.3 billion at April 30.3	<li>a) of our mortgage-related investments portfolio decre 2011.</li>	eased by approximately	Advanced CUSIP Search
Security Lookup	Mortgage Prod	lucte		
Security Data	REMIC Prospectus Lookup			
Mortgage Products	Freddie Mac's mortgage-backed security products include the following:			
Mortrage Securities News	Product Description	Offering Circular	New Issues	Series Number Go
moligage securities news	Gold PCs	November 29, 2010 [PDF]	File	Issue
Legal Documentation	ARM PCs	November 29, 2010 [PDF]	File	
Information Deguasta	Giant PCs	June 1, 2010 [PDF]	File	
information Requests	REMICs & MACRs	June 1, 2010 [PDF]	File	
Contact Information	Reference REMICs	June 1, 2010 [PDF]	File	Quick Clicks     Mortgage Securities Product
Vendors and Suppliers	Retail Classes	June 1, 2010 [PDF]	N/A	
	Strips	June 1, 2010 [PDF]	File	Overview Brochure
	Multifamily PCs	February 22, 2008 [PDF]	N/A	Investor Presentation –
	Multifamily K Certificates	June 1, 2010 [PDF]	N/A	Freddie Mac Update [PDF]
				Monthly Volume Summaries

## 2) Click on "Electronic Schedule Q Portal" on the left under "Information Requests"

Home   About Us   Careers   Me	edia Room   Investor Re	elations			
Freddie Mac We make home possible *			Advanced Se	earch	Search
Doing Business with F	Freddie Mac	About Freddie Mac		About Homeow	nership
Single-Family	Information	Requests			
Multifamily	Request Form for	r Mortgage Securities Documents and Publicati	ons - Request printed	copies of	
Debt Securities	fact sheets, offerin	ng circulars, offering circular supplements and	PC pool supplements	and Gold	
Mortgage Securities	<ul> <li>Perspective®.</li> <li>Data Subscriptions – Subscribe to receive data files electronically (email or FTP) or register to receive bulk PC data files using a password protected site.</li> <li>Deliver Collateral – Access collateral data files for REMICs, Giants, Dollar Rolls, Conversions and Alternative Collateral Securities using a secure interface.</li> <li>Residual Certificates – Information on how to trade, replace, re-denominate or surrender matured REMIC and structured passthrough certificates.</li> <li>Mortgage Participation Certificates – Information on how to convert to book entry, trade, replace or surrender matured Mortgage Participation Certificates (PCs).</li> </ul>				
Security Lookup					
Security Data					
Mortgage Products					
Mortgage Securities News					
Legal Documentation					
Information Requests					
Request Form for Mortgage Securities Documents and Publications	<ul> <li>Electronic Schedule Q Portal – Information on how to request REMIC residual quarterly tax reporting information.</li> </ul>				
Data Subscriptions	<ul> <li>Certificated Secur monthly payments</li> </ul>	rity Payment Information – Information on how t s on certificated securities.	o obtain the breakdown	n of	
Deliver Collateral					
Residual Certificates	🗈 Print This Page				
Mortgage Participation Certificates					
Electronic Schedule Q Portal Certificated Security Payment Information					
Contact Information	-				
Vendors and Suppliers					

## 3) Click on "Portal Login" in the upper right hand side of the "Electronic Schedule Q Portal" webpage

Home   About Us   Careers   M	ledia Room   Investor R	elations		
Freddie Mac We make home possible *			Advanced Search	Search
Doing Business with	Freddie Mac	About Freddie Mac	About H	lomeownership
Single-Family	Electronic	Schedule Q Portal		
Multifamily	Ereddie Mac is now	providing a new tax reporting service for registered hold	ders of Freddie Mac	
Debt Securities	REMIC residual securities. After registering with Freddie Mac, REMIC residual holders may come to			ortal Login 🔒
Mortgage Securities	information in either	a PDF (Portable Document Format) or CSV (comma-s	al quarterly tax reporting eparated value) format by	
Security Lookup	<ul> <li>year and quarter for periods in which they are a holder.</li> <li>If you are a REMIC residual holder and have not yet registered with Freddie Mac to access this portal, you may do so by following the below instructions:</li> </ul>			
Security Data				
Mortgage Products	1. Complete the Web Site User Agreement [DOC]			
Mortgage Securities News	<ol> <li>Complete the Form W-9 [PDF]</li> <li>Email both documents to itr_team@freddiemac.com or fax both documents to (571) 382-4385</li> </ol>			
Legal Documentation				
Information Requests	Your registration status will be emailed to the email address provided within 5 business days.			
Request Form for Mortgage Securities Documents and Publications	Electronic Schedule Q Portal User Guide [DOC] Electronic Schedule Q Portal FAQs [PDF] Electronic Schedule Q CSV file layout [XLS]			
Data Subscriptions				
Deliver Collateral	Print This Page			
Residual Certificates				
Mortgage Participation Certificates				
Electronic Schedule Q Portal				
Certificated Security Payment Information				
Contact Information				
Vendors and Suppliers				

4) In the "Download IRS Tax Form 1066 Schedule Q" screen, enter in the last four digits of a Holder's TIN, E-Mail Address, and Zip Code into the appropriate fields. This user-input information must match the information provided on the "Web Site User Agreement" Appendices A & B. In the Code field, enter the 6-character code provided. The letter case must be respected.

Home   Terms and Conditions   Privacy Policy		
<b>A</b> Freddie Mac®	Freddie Mac Download IRS Tax Form 1066 Schedule Q	
Download IR Self-Service Loc * Indicates required fie Email Address *	S Tax Form 1066 Schedule Q okup	
	irst 5 Digits of your Postal Code	
Postal Code *	ormat: #####	
Last 4 Digits of Tax Identification Number *	inter last 4 digits only. format: #####	
1tgnu	<b>h</b>	
Code *	inter the code seen on the left.	
	Submit Clear	

5) From the "Select a TIN" field, select which TIN(s) you would like Schedule Qs for. To retrieve Schedule Qs for multiple TINs at once, hold down the CTRL button on the keyboard while clicking on desired TINs. All TINs associated with your authentication information (TINs listed on Appendix B of the "Web Site User Agreement") are included as options.

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Freddie Mac	Freddie Mac Download IRS Schedule Q Forms	
Download II Select Schedul * Indicates required	RS Schedule Q Forms e Q fields	
Select a TIN *	11-111111 22-222222 33-333333	
Select a Year *	2010 🗸	
Select one or more Quarter *	<ul> <li>✓ 1st Quarter</li> <li>✓ 2nd Quarter</li> <li>✓ 3rd Quarter</li> <li>✓ 4th Quarter</li> </ul>	
Select a format *	CSV	
© Freddie Mac	Submit Clear	

6) Select a Year from the drop down menu. The web site is designed to provide Schedule Qs for all residual positions held in a given quarter so the Holder can go to the web site once and save all the necessary Schedule Q data.

Home   Terms and Conditions   Privacy Policy		
<b>A</b> Freddie Mac®	Freddie Mac Download IRS Schedule Q Forms	
Download II Select Schedul	RS Schedule Q Forms e Q fields	
Select a TIN *	11-111111 22-222222 33-333333	
Select a Year *	2010	
Select one or more Quarter *	2011 2010 2009 2008 2007	
Select a format *	CSV	
© Freddie Mac	Submit Clear	

- 7) Select the check boxes next to the quarter(s) that you want to retrieve. More than one quarter per submission may be selected.
- 8) Choose CSV or PDF from the drop down menu for the format you would like and then select "Submit." Next, choose to 'Open' or 'Save' the generated file.



Note: The Electronic Schedule Q Portal was designed to work with Microsoft Internet Explorer 7® or later.