
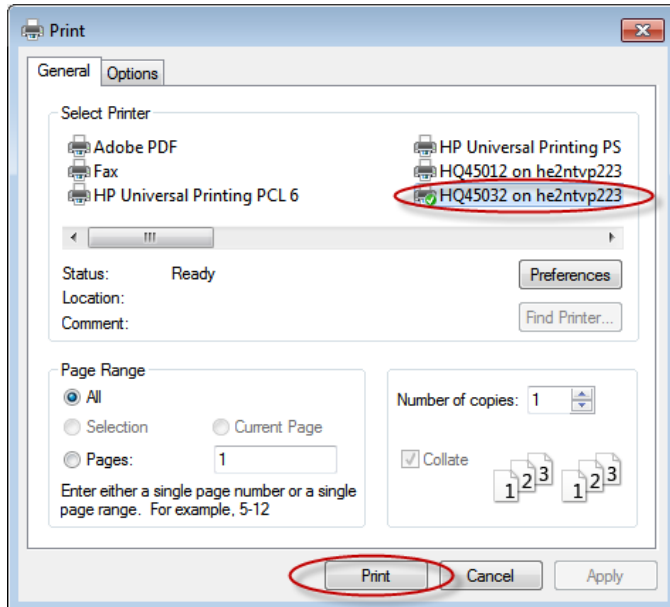


Tips for Printing and Saving your Certificate of Completion Results

If you are having difficulties printing or creating a PDF for record, then please save a screenshot of the certificate and contact our **Customer Support team at (800)FREDDIE** or email CreditSmart_Training@FreddieMac.com.


To print:

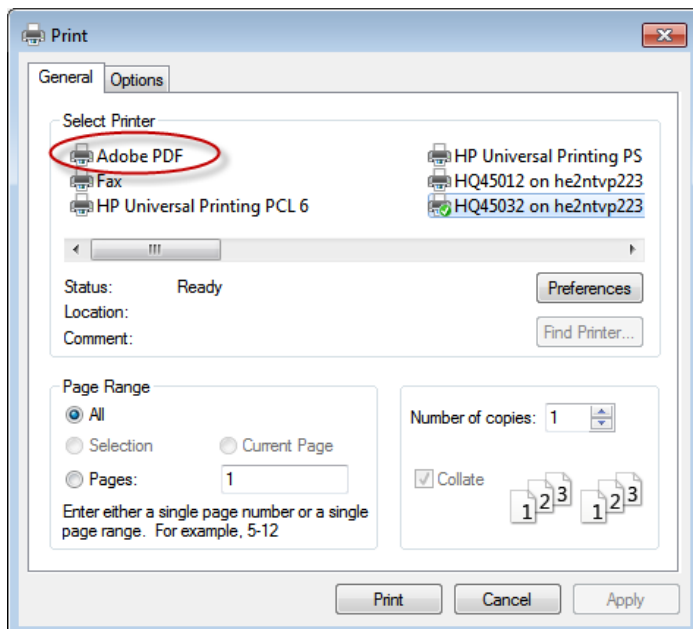
1. At the certificate of completion page, select the print icon  located at the bottom right corner. The *Print* window will open.



2. From the *Print* window, under *Select Printer* section pick a designated printer name that your device is connected to and then click the **Print** button. A copy of your certificate of completion page should print accordingly.

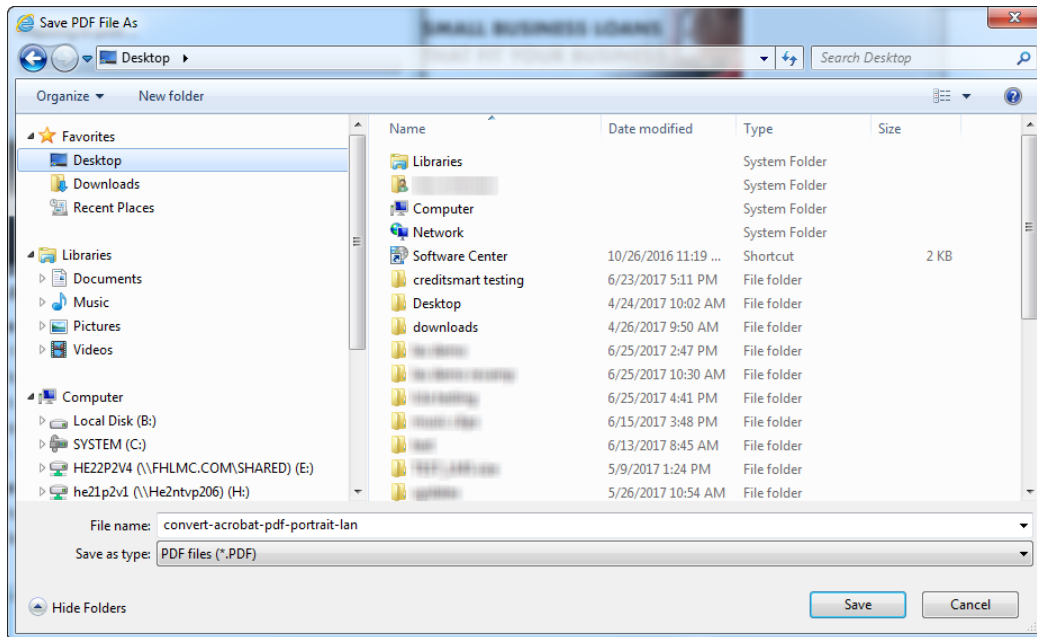
To Save as a PDF:

1. At the certificate of completion page, select the print icon  located at the bottom right corner. The *Print* window will open.



Tips for Printing and Saving your Certificate of Completion Results

- From the *Print* window, under the *Select Printer* section, select the **Adobe PDF** icon name (shown above) and select the **Print** button. The *Save PDF File As* window will open.



- From the **Save PDF File As** window, select a file name for your certificate of completion and a location to save on your local drive. Then select the **Save** button. A *Creating Adobe PDF* window will open and when creation is complete, your PDF will open.



- At this point you can attach and email your PDF version of your certificate of completion to your Lender.
Note: From your Adobe Reader, you may wish to rotate your PDF document to landscape mode and print and/or save accordingly.

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