

Loan Selling Advisor® compares its data against the data in the Uniform Collateral Data Portal (UCDP) based on the Appraisal Identifier entered in Loan Selling Advisor, and returns error messages if the two sets do not match. (The Appraisal Identifier is the Document File Identifier received from UCDP.) To compare the appraisal data in UCDP with the data in Loan Selling Advisor, do the following:

1. In Loan Selling Advisor, in the **Create New Loan** or **Modify Loan** screen, enter the **Appraisal Identifier** (along with other required loan data points).

The screenshot shows the 'Create New Loan' interface with the 'PROPERTY' tab selected. Under the 'Appraisal/Property Valuation Details' section, the following fields are visible: 'Property Valuation Method Type' set to 'Full Appraisal', 'Property Valuation Effective Date' set to '11/24/2017', and 'Property Valuation Form Type' set to 'Uniform Residential Appraisal Report'. The 'Appraisal Identifier' field contains 'XXXXXXXXXX'. A red arrow points to this field with the text 'Must match Doc File ID from UCDP'.

2. Enter all required data, and then, click **FINISH**.

The screenshot shows the 'Create New Loan' interface with the 'PROPERTY' tab selected. Under the 'Delivered LTV Values' section, there is a notice: 'Notice: Although Seller is required to calculate and deliver this value, which will be recalculated by Freddie Mac and used for all loan eligibility and pricing purposes.' Below the notice are two input fields: 'Combined LTV Ratio Percent' and 'Home Equity Combined LTV Ratio Percent', both with percentage signs. At the bottom, there are two buttons: 'SAVE AS DRAFT' and 'FINISH'.

3. The **New Loan Summary** or **Summary of Modified Loans** screen displays. Click **EVALUATE THIS LOAN** or **EVALUATE LOANS**), which starts the comparison and assessment of appraisal data. (If using the **Summary of Modified Loans** screen, first select the loan.)

The screenshot shows the 'New Loan Summary' interface. At the top, a green checkmark icon is next to the text 'The loan has been saved successfully.' Below this, there are three input fields: 'SELLER LOAN IDENTIFIER', 'BORROWER' (with the name 'JACK' visible), and 'LOAN REFERENCE PRODUCT LABEL'. At the bottom, there are two buttons: 'EVALUATE THIS LOAN' and 'CREATE ANOTHER LOAN'.

4. When the process completes, the **Modify Loan** screen displays. If appraisal edit messages are returned, click the **UCDP** circle at the top of the screen or scroll to the **UCDP Appraisal Data Details** section. From here, you can view the UCDP appraisal data, including the Appraisal Identifier, based on the most recent assessment of data in Loan Selling Advisor.

There may be more than one appraisal for a loan, but only the one with the asterisk is used to assess the loan.

5. Error messages (if there are any) appear at the top of the screen. If there are errors, scroll down to correct them, and then re-assess the loan by clicking **Save & Evaluate**. Repeat this step until there are no more error messages. See the example that follows for an example of how Loan Selling Advisor presents errors.

If UCDP data needs to be modified, resubmit the correct appraisal data the day prior to delivering the loan in Loan Selling Advisor, and wait until the UCDP data is updated before re-assessing the loan.

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