

SFQC DMS Access Request Form

Instructions

Complete the following form to request access to the loan delivery portal. After completing and saving the form, e-mail it to SFQC-BLZ_Security@freddiemac.com. Freddie Mac will respond within 48 hours of your request.

Date of Request:

Requestor Name

Requestor Email

Requestor Telephone Number

Seller/Service Name

Seller/Service Address

Seller/Service Number

Seller/Service Family Number (if different)

Do you deliver loans under any other Seller/Service Number? If so, please list those numbers below:

User Name

User Email

External IP Address (required). Please contact your IT department if you need assistance obtaining this information.

Select One:

Add User

Remove User

For temporary access, provide expiration date:

Security Permissions:

View Only

Edit Folder Properties

Add Documents

I affirm that the person(s) listed above has the authority to access the DMS site to deliver loan documents to Freddie Mac.

Authorized Signature

Title

Date