



**PARTS A & B**

Fill in the appropriate Servicer and Loan information.

**PART C FIRST LIEN INFORMATION**

Fill in the appropriate first lien information. Indicate the current status of the first lien, and if the first lien is delinquent. Also, indicate the date of the first mortgagee's first legal action, which is the first public action required by law, such as filing a complaint or petition, recording a notice of default or publication of a notice of sale. Also, if a foreclosure sale is scheduled note the 'Estimated Sale Date' and/or the 'Scheduled Sale Date'. Indicate the date that you last contacted the superior lien holder.

**PART D INDEBTEDNESS**

The indebtedness Section of the Form must be completed and should include all money owed by the borrower to satisfy the mortgage debt, and expenses that have been incurred. The section is to be completed as follows:

Unpaid principal balance	The total unpaid principal balance due on the mortgage
Accrued interest	The total interest that has accrued from the Due Date of the Last Paid Installment to the date the form is completed
Foreclosure Fees/Costs	The total amount of foreclosure fees/costs that have accrued to the date the form is completed
Bankruptcy Fees/Costs	The total amount of bankruptcy fees/costs that have accrued to the date the form is completed
Appraisal/BPO	Amount paid for appraisals or BPOs ordered, up to the allowable maximum (Exhibit 57), unless we granted an approval to incur expenses over the allowable limits
Real Estate Taxes	Amount advanced by the Servicer for real estate taxes
Property Insurance	Amount advanced by the Servicer for property insurance, including hazard, flood and earthquake coverage
Mortgage Insurance	Amount advanced by the Servicer for a mortgage insurance premium
Superior Liens	If applicable, the amount paid by the Servicer to satisfy superior liens. Must have prior Freddie Mac approval before paying off any superior liens.
Junior Liens	If applicable, the amount paid by the Servicer to satisfy junior liens. Must have prior Freddie Mac approval before paying off any junior liens.
Water/Sewer	Amount advanced by the Servicer for water and sewer bills
Preservation costs	Amount advanced by the Servicer to preserve the property. These costs must be approved by Freddie Mac if they exceed the allowable limits set forth in the Guide. (do not include fees for property inspections because these fees are not reimbursable)
Other	Any other costs that have been incurred that should be included in the borrower's total indebtedness. Please explain what the costs are and indicate the amounts. Examples are HOA and Condominium fees
Positive Escrow	Indicate the amount of money in escrow at the beginning of the delinquency. This amount should be subtracted from the total indebtedness

The pending unpaid expenses include any expenses or costs that have not been paid, but you are aware are outstanding or will be due in the future. Please indicate the type of expense, the due date, and the amount. If a definite amount is not known, please provide an estimate. Examples are unpaid water bills and upcoming real estate tax bills.

**PART E REASON FOR TRANSMITTAL**

Please mark the box that indicates the reason for the transmittal.

**PART F DOCUMENTATION NEEDED TO REVIEW PACKAGE**

Please mark the box that indicates the supporting documentation that accompanies this form.

**PART G EXPLANATION**

Please detail any pertinent information that is not already included on the form.