



## INSTRUCTIONS FOR FORM 1034T

- Freddie Mac Loan Number – List the nine-digit Loan numbers in sequential order.
- Borrower Name – Provide the Borrower's first, middle and last name.
- Property Address – Provide the actual address of the property securing the Mortgage (Post Office Box is not valid)
- If there is a difference in a Borrower's name and address, the Transferee, or Transferee Custodian must notify the Transferor or Transferor Custodian to supply correct information prior to recertification of the Notes by the Transferee Custodian. If after appropriate research there is no resolution of the difference, the Transferor or Transferor Custodian should contact their portfolio representative for instructions.

### **Seller/Servicer and Custodian Certification**

- The Seller/Servicer must sign the last page where indicated under the Transferor Seller/Servicer Certification section.
- The Transferee Custodian must sign the last page where indicated under the Transferee Custodian Certification section.
- Unless the Notes were delivered to Freddie Mac the Transferee, the Transferee Custodian, and Freddie Mac must have previously entered into a Custodial Agreement and the Transferee Custodian must have been assigned a Freddie Mac custodian number.
- When finished, mail or fax all pages of Form 1034T to Freddie Mac Document Custodial Operations Department. If you are delivering Notes you must send them via mail.

### **TRANSFEROR SELLER/SERVICER CERTIFICATION**

The undersigned Transferor certifies that all information contained in the attached Subsequent Transfer Custodial Certification Schedule is correct and that the original Notes and Mortgage Loan Documents corresponding to the Mortgages listed in the Subsequent Transfer Custodial Certification Schedule, and any other documents required by the Custodial Agreement, have been delivered to the Transferee Custodian.

The undersigned Transferor also acknowledges that, other than the interest in the Mortgage(s) purchased by Freddie Mac and any applicable interest in the Mortgage(s) retained by the Transferor pursuant to the Documents, there are and will be no other interests or security agreements affecting any Mortgage(s) listed in the Subsequent Transfer Custodial Certification Schedule at the time of transfer to the approved Transferee.

\_\_\_\_\_  
Name of Seller/Servicer

\_\_\_\_\_  
By

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
E-mail address

### **Certifying Custodian**

- Check the appropriate Custodial Agreement Number for accuracy. Notify Freddie Mac if it is not the correct number.
- Compare the loan data provided on this form to the values on the corresponding Notes(s).
- For each Loan, certify the Mortgage Loan Documents as described in Guide Chapter 56.
- For each Loan, verify all values on the Form 1034T match to the Loan Documents.
- If all values do not match, contact the Transferor Seller/Servicer to resolve the discrepancy.
- If the Transferor corrects loan data to resolve the discrepancy, you will receive a new Form 1034T for the corrected loans only.
- Recertify those Loans on the new Form 1034T and cross through the incorrect loans on the original Form 1034T.
- If the Transferor requires the return of the Note to resolve the discrepancy and then returns it to you without providing a revised Form 1034T, recertify the Note using the data on the original Form 1034T. If the loan data matches the Note data, then you may recertify that loan.
- At the bottom of each page of Form 1034T, please enter the preparer's name, telephone number, and date of certification.
- Complete the Transferee Custodian Certification section below.

### **TRANSFEREE CUSTODIAN CERTIFICATION**

The undersigned agrees to hold the Notes and Mortgage Loan Documents identified in this Subsequent Transfer Custodial Certification Schedule in accordance with the terms of the Custodial Agreement and the Guide.

The undersigned Custodian certifies that:

- As to each Mortgage listed in this Custodial Certification Schedule, it has examined the Notes and accompanying Mortgage Loan Documents,
- Such documents comply, on their face, with the requirements in Guide Section 56.9, and
- The undersigned has made the determinations required by the Custodial Agreement and the Guide.

\_\_\_\_\_  
Name of Custodian

\_\_\_\_\_  
By

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title