

Loan Selling AdvisorSM Authorized User Identification and Certification Form (Please see instructions for completing this form on page 2)

Seller Name: _____ **Seller/Service #:** _____

This form must be signed by a vice president (or higher ranking officer) who is authorized by the Seller to: (i) identify employees authorized by the Seller to use Loan Selling AdvisorSM ("Authorized Users") and to assign such employees the user roles below ("User Roles"), (ii) receive the Authorized Users' identification codes ("User IDs") and passwords from Freddie Mac, and (iii) assign, remove or change Authorized User(s) or User Role(s) by submitting a new Form 900 in accordance with the Guide, as amended from time to time, and Seller's other Purchase Documents.

Officer's Name:	Title (VP or higher):
Address:	
City/State/Zip:	
Phone Number: ()	Fax Number: ()
E-mail Address:	

Add/Modify User	Delete User	Authorized User Names and E-mail Addresses: <i>(Attach additional forms if necessary.)</i>	User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role <i>*NOTE: The Setup Administrator and Setup Manager roles for Guarantor/Multilender must be assigned to different employees</i>	
			General Roles <i>For both Cash and Guarantor Deliveries</i>	Execution-Specific Roles <i>See instructions for assigning these roles</i>
<input type="checkbox"/>	<input type="checkbox"/>	Name: E-mail: Phone:	<input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst	Cash <input type="checkbox"/> Cash SMO <hr/> Guarantor/Multilender <input type="checkbox"/> Guarantor Rate Sheet <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> *Setup Administrator <input type="checkbox"/> *Setup Manager
<input type="checkbox"/>	<input type="checkbox"/>	Name: E-mail: Phone:	<input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst	Cash <input type="checkbox"/> Cash SMO <hr/> Guarantor/Multilender <input type="checkbox"/> Guarantor Rate Sheet <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> *Setup Administrator <input type="checkbox"/> *Setup Manager
<input type="checkbox"/>	<input type="checkbox"/>	Name: E-mail: Phone:	<input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst	Cash <input type="checkbox"/> Cash SMO <hr/> Guarantor/Multilender <input type="checkbox"/> Guarantor Rate Sheet <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> *Setup Administrator <input type="checkbox"/> *Setup Manager

As Seller's authorized officer, I hereby certify and agree that: (i) the employees identified above are authorized to use Loan Selling Advisor in the User Roles to which each has been assigned; (ii) I have assigned such employees by placing the letters, as required by Freddie Mac, in the applicable User Role(s) box(es) adjacent to each such employees' names above; (iii) the employees serving in the roles of Setup Administrator and Setup Manager are and always shall be different employees; (iv) the employee serving in the role of Setup Manager is and always shall be identified in a Certificate of Incumbency, Forms 988SF/989SF, as authorized to give Freddie Mac wire instructions for the transfer of cash or securities in payment for mortgages sold to Freddie Mac; (v) Seller shall protect the User IDs and passwords used to access Loan Selling Advisor as required by the Guide and this Form 900, including all pages hereof, and will otherwise comply with all requirements in this Form 900 and Sections 2401.1 and 2402.6 of the Guide and the Seller's other Purchase Documents; (vi) capitalized terms not otherwise defined herein shall have the meaning ascribed to such terms elsewhere in the Guide; (vii) in the event of a conflict between a capitalized term defined herein and the same term defined in Section 2401.1 of the Guide, the meaning set forth in Section 2401.1 shall prevail and (viii) receipt of an electronic or paper copy of this Form 900, with a copy or representation of my signature attached thereto or associated therewith, is as valid, effective and enforceable as Freddie Mac's receipt of a paper Form 900 containing my original written signature.

Signature: _____	Title: _____
Printed Name: _____	Date: _____
Please fax the completed form to: 703-738-1532, or e-fax to pe_customer_setup@freddiemac.com	

INSTRUCTIONS: The following information is provided to assist you in completing Form 900. The definitions below correspond to the specified areas on the attached form. Please make sure the information is legible and correct.

- Each General User Role must be assigned for you to enjoy the many functional aspects of Loan Selling Advisor
- You must assign the Cash SMO role if you sell Mortgages to Freddie Mac under the Cash program
- Each Guarantor User Role must be assigned if you sell Mortgages to Freddie Mac under the Guarantor or MultiLender programs. Do not assign Guarantor User Roles if you do not have a Pricing Identifier under which you can sell Mortgages under the Guarantor program.

Add/Modify User – Check this box if you are adding a new user or modifying an existing user role

Delete User – Check this box if you are deleting a user

User Roles – Place an **A** in the box next to the User Role that needs to be **added**; place a **D** in the box next to the User Role that needs to be **deleted**.

The following is an example for completing these sections:

Add/ Modify User:	Delete User:	Authorized User Names and E-mail Addresses: <i>(Attach additional forms if necessary.)</i>	User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role <i>*NOTE: The Setup Administrator and Setup Manager roles for Guarantor/Multilender must be assigned to different employees</i>	
			General Roles <i>For both Cash and Guarantor Deliveries</i>	Execution-Specific Roles <i>See instructions for assigning these roles</i>
<input checked="" type="checkbox"/> Sample	<input type="checkbox"/> Sample	Name: Jane User E-mail: Sample@sample.com Phone: 212-555-1234	<input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input checked="" type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst	Cash <input type="checkbox"/> <input checked="" type="checkbox"/> Cash SMO ----- Guarantor/Multilender <input type="checkbox"/> Guarantor Rate Sheet <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> *Setup Administrator <input type="checkbox"/> *Setup Manager

GENERAL ROLES:

- **Closer/Shipper** – This role can review certification issues, view evaluation issues, clear loan edits/evaluate loans, enter settlement details, create/view certification forms, view settlement statements, search for loans, search for contracts, and designate a warehouse lender.
- **Exclusionary List** – This role can view the Freddie Mac Exclusionary List.
- **Loan Manager** – This role can create and modify a loan. Members of this group can create loans in Loan Selling Advisor by either importing data or manually entering data. Members of this group will also have access to the export feature in Loan Selling Advisor
- **Pipeline Manager** – This role can view the contract Pipeline or the Loan Pipeline.
- **Secondary Analyst** – This role can pair-off contracts, and allocate, de-allocate, and price loans against a contract.

CASH ROLE:

- **Cash SMO (Secondary Marketing Officer)** – This role can create cash contracts, request, accept, or reject cash contract pricing and view the Freddie Mac Exclusionary List.

GUARANTOR ROLES /MULTILENDER:

- **Guarantor Rate Sheet** – This role can view and export the Seller’s Guarantor and MultiLender pricing components, including Eligibilities, Business Arrangement Stipulations, Buy Up and Buy Down ratios and Credit Fees.
- **Guarantor SMO (Secondary Marketing Officer)** – This role can take out Guarantor or MultiLender contracts under an applicable Pricing Identifier, view funding details and approve/disapprove (validate) proposed certification changes.
- **Setup Administrator** – This role can create, edit and delete the Seller’s security wire transfer instructions. (The employee assigned to this role may not have the role of Setup Manager.)
- **Setup Manager** – This role approves or rejects Security wire transfer instructions for Guarantor or MultiLender contracts. The name and signature of the employee assigned to this role must appear on the Certificate of Incumbency, Forms 988SF/989SF and board of director’s resolution. (The employee assigned to this role may not have the role of Setup Administrator.)
- **Security Wire Assignor** – This role can select, assign, and remove security wire transfer instructions for Guarantor or MultiLender contracts.

Get Started Checklist: <http://www.freddiemac.com/singlefamily/doingbusiness/checklist.html>