Freddie Mac

Seller/Servicer Name: _____ **Seller S/S #** _____

Selling Agent Name: _____

This Selling Agent Identification and Authorized User Role Form ("Form 900SA") identifies the Selling Agent and its duly authorized employees who have been: (i) assigned by Seller to the user roles ("User Roles") below to access, enter and use Loan Selling Advisor^{SM}, as Authorized Users, on behalf of their employer, the Selling Agent, to perform services for the Seller, the principal, and (ii) authorized by the Seller and the Selling Agent to perform services in Loan Selling Advisor for the Seller. *(Seller must prepare, sign and deliver a new Form 900SA to add, modify or delete an Authorized User.)*

Contact Name:		Title (VP or higher):	
Address:			
City/State/Zip:			
	Phone Number: ( )	Fax Number: ( )	E-mail Address:

Add/ Modify User	Delete User	Authorized User Names and E-mail Addresses: *(Attach additional forms if necessary.)*	User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role	
			General Roles *For Cash/Guarantor Deliveries*	**Execution-Specific Roles** *See instructions or assign roles*
☐	☐	Name: E-mail: Phone:	☐ Closer/Shipper ☐ Exclusionary List ☐ Loan Manager ☐ Pipeline Manager ☐ Secondary Analyst	**Cash** ☐ **Cash SMO** ☐ Price Sheet Analyst **Guarantor/Multilender** ☐ Guarantor SMO ☐ Security Wire Assignor ☐ Rate Sheet Analyst
☐	☐	Name: E-mail: Phone:	☐ Closer/Shipper ☐ Exclusionary List ☐ Loan Manager ☐ Pipeline Manager ☐ Secondary Analyst	**Cash** ☐ **Cash SMO** ☐ Price Sheet Analyst **Guarantor/Multilender** ☐ Guarantor SMO ☐ Security Wire Assignor ☐ Rate Sheet Analyst
☐	☐	Name: E-mail: Phone:	☐ Closer/Shipper ☐ Exclusionary List ☐ Loan Manager ☐ Pipeline Manager ☐ Secondary Analyst	**Cash** ☐ **Cash SMO** ☐ Price Sheet Analyst **Guarantor/Multilender** ☐ Guarantor SMO ☐ Security Wire Assignor ☐ Rate Sheet Analyst
☐	☐	Name: E-mail: Phone:	☐ Closer/Shipper ☐ Exclusionary List ☐ Loan Manager ☐ Pipeline Manager ☐ Secondary Analyst	**Cash** ☐ **Cash SMO** ☐ Price Sheet Analyst **Guarantor/Multilender** ☐ Guarantor SMO ☐ Security Wire Assignor ☐ Rate Sheet Analyst

As a duly authorized officer (VP or above) of the Seller, I hereby certify and agree that: (i) I am authorized to assign the Selling Agent's employees identified above to the User Roles above; (ii) I have assigned Selling Agent's employees to the User Roles above by entering their names, E-mail addresses and phone numbers and marking or checking the applicable User Role box adjacent to each employee's name above; (iii) the employees assigned by me are duly authorized by the Selling Agent and the Seller to perform the services associated with each such User Role; (iii) this Form 900SA is a "Purchase Document", as defined in the Guide and capitalized terms (not otherwise defined herein) shall have the meaning ascribed to such terms in the Guide; (iv) I consent to executing and delivering this Form 900SA electronically to Freddie Mac; and (v) if I deliver an Electronic copy of this Form 900SA to Freddie Mac, with a copy or representation of my handwritten signature attached thereto or logically associated therewith, I have adopted the copy or representation of my handwritten signature as my Electronic Signature and such Electronic Form 900SA shall be as valid, effective and enforceable as my delivery to Freddie Mac of an original paper Form 900SA signed by me in writing.

Signature: _____ **Title:** _____

Printed Name: _____ **Date:** _____

INSTRUCTIONS: The following information is provided to assist you in completing Form 900SA. The definitions below correspond to the specified areas on the attached form. Please make sure the information is legible and correct.

■ Each Guarantor User Role must be assigned if you sell Mortgages to Freddie Mac under the Guarantor or MultiLender programs.

Add/Modify User – Check this box if you are adding a new user or modifying an existing user role

Delete User – Check this box if you are deleting a user

User Roles – Place an **A** in the box next to the User Role that needs to be **added**; place a **D** in the box next to the User Role that needs to be **deleted**.

The following is an example for completing these sections:

Add/ Modify User:	Delete User:	Authorized User Names and E-mail Addresses: *(Attach additional forms if necessary.)*	User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role	
			General Roles *For Cash/Guarantor Deliveries*	**Execution-Specific Roles** *See instructions to assign roles*
☒ Sample	☐ Sample	Name: Jane Sample COMPANY NAME E-mail: JSample@COMPANYNAME.com Phone: 212-555-1234	☐ Closer/Shipper ☐ Exclusionary List A Loan Manager ☐ Pipeline Manager ☐ Secondary Analyst	**Cash** ☐ **Cash SMO** ☐ **Price Sheet Analyst** **Guarantor/Multilender** ☐ Guarantor SMO ☐ **Security Wire Assignor** ☐ **Rate Sheet Analyst**

GENERAL ROLES:
- **Closer/Shipper –** This role can review certification issues, view evaluation issues, clear loan edits/evaluate loans, enter settlement details, create/view certification forms, view settlement statements, search for loans, search for contracts, and designate a warehouse lender.
- **Exclusionary List –** This role can view the Freddie Mac Exclusionary List.
- **Loan Manager –** This role can create and modify a loan. Members of this group can create loans in Loan Selling Advisor by either importing data or manually entering data.
- **Pipeline Manager –** This role can view the contract Pipeline or the Loan Pipeline.
- **Secondary Analyst –** This role can pair-off contracts, and allocate, de-allocate, and price loans against a contract.

CASH ROLE:
- **Cash SMO (Secondary Marketing Officer) -** This role can create cash contracts, request, accept, or reject cash contract pricing and view the Freddie Mac Exclusionary List.
- **Price Sheet Analyst** – This role can retrieve indication pricing from Loan Selling Advisor.

GUARANTOR ROLES/MULTILENDER:
- **Guarantor SMO (Secondary Marketing Officer) –** This role can take out Guarantor or MultiLender contracts against a Pricing Identifier, view funding details and approve/disapprove (validate) proposed certification changes.
- **Security Wire Assignor**– This role can select, assign, and remove security wire transfer instructions for Guarantor or Multi-Lender contracts
- **Rate Sheet Analyst** – This role can view and export the Seller's Guarantor and MultiLender pricing components, including eligibilities, business arrangement stipulations, buy up and buy down ratios and credit fees in yield.

Mail this Form 900SA to: Freddie Mac
8250 Jones Branch Drive
Attn: Customer and Operational Technology Services
McLean, VA 22102