

Seller/Service Name: _____ **Seller S/S #** _____
Selling Agent Name: _____

This Selling Agent Identification and Authorized User Role Form ("Form 900SA") identifies the Selling Agent and its duly authorized employees who have been: (i) assigned by Seller to the user roles ("User Roles") below to access, enter and use Loan Selling AdvisorSM, as Authorized Users, on behalf of their employer, the Selling Agent, to perform services for the Seller, the principal, and (ii) authorized by the Seller and the Selling Agent to perform services in Loan Selling Advisor for the Seller. *(Seller must prepare, sign and deliver a new Form 900SA to add, modify or delete an Authorized User.)*

| | | | | |
|------------------------|--|--------------------------|------------------------|------------------------|
| Contact Name: | | Phone Number: () | Fax Number: () | E-mail Address: |
| Address: | | | | |
| City/State/Zip: | | | | |

| Add/Modify User | Delete User | Authorized User Names and E-mail Addresses: <i>(Attach additional forms if necessary.)</i> | PIN: Birthdate of the Individual User Month & Day Only <i>(e.g. January 12 = 0112)</i> | User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role | |
|--------------------------|--------------------------|---|---|---|--|
| | | | | General Roles <i>For Cash/Guarantor Deliveries</i> | Execution-Specific Roles <i>See instructions or assign roles</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | Name: E-mail: Phone: | □□□□ | <input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst | Cash <input type="checkbox"/> Cash SMO <input type="checkbox"/> Price Sheet Analyst Guarantor/Multilender <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> Rate Sheet Analyst |
| <input type="checkbox"/> | <input type="checkbox"/> | Name: E-mail: Phone: | □□□□ | <input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst | Cash <input type="checkbox"/> Cash SMO <input type="checkbox"/> Price Sheet Analyst Guarantor/Multilender <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> Rate Sheet Analyst |
| <input type="checkbox"/> | <input type="checkbox"/> | Name: E-mail: Phone: | □□□□ | <input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst | Cash <input type="checkbox"/> Cash SMO <input type="checkbox"/> Price Sheet Analyst Guarantor/Multilender <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> Rate Sheet Analyst |
| <input type="checkbox"/> | <input type="checkbox"/> | Name: E-mail: Phone: | □□□□ | <input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst | Cash <input type="checkbox"/> Cash SMO <input type="checkbox"/> Price Sheet Analyst Guarantor/Multilender <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> Rate Sheet Analyst |

As a duly authorized officer (VP or above) of the Seller, I hereby certify and agree that: (i) I am authorized to assign the Selling Agent's employees identified above to the User Roles above; (ii) I have assigned Selling Agent's employees to the User Roles above by entering their names, E-mail addresses and phone numbers and marking or checking the applicable User Role box adjacent to each employee's name above; (iii) the employees assigned by me are duly authorized by the Selling Agent and the Seller to perform the services associated with each such User Role; (iii) this Form 900SA is a "Purchase Document", as defined in the Guide and capitalized terms (not otherwise defined herein) shall have the meaning ascribed to such terms in the Guide; (iv) I consent to executing and delivering this Form 900SA electronically to Freddie Mac; and (v) if I deliver an Electronic copy of this Form 900SA to Freddie Mac, with a copy or representation of my handwritten signature attached thereto or logically associated therewith, I have adopted the copy or representation of my handwritten signature as my Electronic Signature and such Electronic Form 900SA shall be as valid, effective and enforceable as my delivery to Freddie Mac of an original paper Form 900SA signed by me in writing.

Signature: _____ **Title:** _____
Printed Name: _____ **Date:** _____

Please send the completed form by mail or courier to address below or e-mail to pe_customer_setup@freddiemac.com

INSTRUCTIONS: The following information is provided to assist you in completing Form 900SA. The definitions below correspond to the specified areas on the attached form. Please make sure the information is legible and correct.

- Each Guarantor User Role must be assigned if you sell Mortgages to Freddie Mac under the Guarantor or MultiLender programs.
- Assign the birthdate (MMDD) of the individual Authorized User as that user's PIN. Do not assign the same PIN to any other user. A user who requests a password reset from 800-Freddie must be able to provide his or her PIN, or risk being locked-out of Loan Selling Advisor

Add/Modify User – Check this box if you are adding a new user or modifying an existing user role

Delete User – Check this box if you are deleting a user

User Roles – Place an **A** in the box next to the User Role that needs to be **added**; place a **D** in the box next to the User Role that needs to be **deleted**.

The following is an example for completing these sections:

| Add/Modify User: | Delete User: | Authorized User Names and E-mail Addresses: <i>(Attach additional forms if necessary.)</i> | PIN: Birthdate of the individual user Month & Day Only (e.g. January 12 = 0112) | User Role(s): Place A or D in appropriate boxes. A=Add user role D=Delete user role | |
|--|---------------------------------|---|---|--|--|
| | | | | General Roles <i>For Cash/Guarantor Deliveries</i> | Execution-Specific Roles <i>See instructions to assign roles</i> |
| <input checked="" type="checkbox"/> Sample | <input type="checkbox"/> Sample | Name: Jane Sample COMPANY NAME E-mail: JSample@COMPANYNAME.com Phone: 212-555-1234 | <input type="text" value="0"/> <input type="text" value="1"/> <input type="text" value="1"/> <input type="text" value="2"/> | <input type="checkbox"/> Closer/Shipper <input type="checkbox"/> Exclusionary List <input checked="" type="checkbox"/> Loan Manager <input type="checkbox"/> Pipeline Manager <input type="checkbox"/> Secondary Analyst | Cash <input type="checkbox"/> Cash SMO <input type="checkbox"/> Price Sheet Analyst Guarantor/Multilender <input type="checkbox"/> Guarantor SMO <input type="checkbox"/> Security Wire Assignor <input type="checkbox"/> Rate Sheet Analyst |

GENERAL ROLES:

- **Closer/Shipper** – This role can review certification issues, view evaluation issues, clear loan edits/evaluate loans, enter settlement details, create/view certification forms, view settlement statements, search for loans, search for contracts, and designate a warehouse lender.
- **Exclusionary List** – This role can view the Freddie Mac Exclusionary List.
- **Loan Manager** – This role can create and modify a loan. Members of this group can create loans in Loan Selling Advisor by either importing data or manually entering data.
- **Pipeline Manager** – This role can view the contract Pipeline or the Loan Pipeline.
- **Secondary Analyst** – This role can pair-off contracts, and allocate, de-allocate, and price loans against a contract.

CASH ROLE:

- **Cash SMO (Secondary Marketing Officer)** – This role can create cash contracts, request, accept, or reject cash contract pricing and view the Freddie Mac Exclusionary List.
- **Price Sheet Analyst** – This role can retrieve indication pricing from Loan Selling Advisor.

GUARANTOR ROLES/MULTILENDER:

- **Guarantor SMO (Secondary Marketing Officer)** – This role can take out Guarantor or MultiLender contracts against a Pricing Identifier, view funding details and approve/disapprove (validate) proposed certification changes.
- **Security Wire Assignor** – This role can select, assign, and remove security wire transfer instructions for Guarantor or Multi-Lender contracts
- **Rate Sheet Analyst** – This role can view and export the Seller's Guarantor and MultiLender pricing components, including eligibilities, business arrangement stipulations, buy up and buy down ratios and credit fees in yield.

Mail this Form 900SA to: Freddie Mac
 8250 Jones Branch Drive
 Attn: Customer and Operational Technology Services
 McLean, VA 22102