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The following information is provided to assist you in completing the Document Custodian Selling System Authorized User Identification and Certification Form. The definitions below correspond to the fields on the attached form. To avoid delays in processing access, please make sure the information is legible and correct.

Cf f 'Wugt 'Ɣ' Check this box if you are adding a new user.

F gvg'Wugt 'Ɣ' Check this box if you are deleting a user.

Wugt 'T qgu'Ɣ' For each user: "Place an **C** in the box next to the user role that needs to be **cf f gf**; place a **F** in the box next to the user role to be **f gvgf** .

- **F qewo gpv' Ewugf kcp** – This person can certify notes, propose changes, and batch certify. **Ɣf klf wcn'** **t gur qpudrg' hqt 'P qvg'egt vllccvqp'o c{ 'pqv'j qif 'cp{ 'wugt 't qgu'kp'vj g'Ugnpi 'U{ uwo 'qvj gt 'vj cp'vj qug'qh'** **F qewo gpv' Ewugf kcp' t pf 'Gzvgt pciEgt vllccvqp'O cpci gt 0**
- **Gzvgt pciEgt vllccvqp'O cpci gt** – This person will have the ability to “uncertify” a loan. This role may be held by the Document Custodian or another individual.

I gv'Uct vgf 'Ej gemkw. [j wr <ly y y 0t gf f lgo ce0go hpi nhr o kf f qipi dwkpgulej gemkw\(\) vo n'](#)

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