

## Guide Access Manager Authorization Form

Form 905 only needs to be completed to add or delete Seller/Service Guide Access Managers (GAMs) who will manage employee access to Guide Plus Additional Provisions ("Guide Plus") for their organization. Submission of this form is not required to add or delete employee users who are not GAMs.

Seller/Service Name: \_\_\_\_\_ Seller/Service #: \_\_\_\_\_

Additional Seller/Service Name: \_\_\_\_\_ Seller/Service #: \_\_\_\_\_

Additional Seller/Service Name: \_\_\_\_\_ Seller/Service #: \_\_\_\_\_

This form must be signed by a representative of the Seller/Service who is authorized to: (i) designate a GAM authorized to approve and manage employee access to Guide Plus through AllRegs® ("Authorized Users") on behalf of Seller/Service, and (ii) add or delete Authorized Users using AllRegs.

Authorized Representative:

Title:

Business Address:

City/State/Zip:

Business Phone Number:

**GAM User Roles include:**

- **GAM only** – Individual will only manage user access and will NOT have access to Guide Plus terms
- **GAM/User** – Individual will manage user access and have access to Guide Plus terms. This individual will count toward any applicable limits of number of users per Seller/Service.

Add/Modify	Delete	User Role (select one only)	GUIDE ACCESS MANAGER NAMES AND CONTACT INFORMATION:	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> GAM only	Name:	
		<input type="checkbox"/> GAM/User	E-mail:	Phone:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> GAM only	Name:	
		<input type="checkbox"/> GAM/User	E-mail:	Phone:

**Seller/Service's Responsibility to Maintain and Protect Its Access to Guide Plus Terms through AllRegs** – Seller/Service is responsible for safeguarding and protecting the User IDs, passwords and Personal Identification Numbers (PINs) that allow the Seller/Service to access Guide Plus terms through AllRegs. Seller/Service must promptly terminate an employee's access to Guide Plus through AllRegs if the employee is terminated or for any other reason the employee is no longer eligible as a Guide Plus Authorized User.

As Seller/Service's authorized representative, I certify that: (i) the employee(s) listed as the GAM is responsible for approving and managing Seller/Service's employee access to Guide Plus through AllRegs; (ii) Seller/Service will protect the User IDs and passwords provided by Freddie Mac in accordance with the Freddie Mac *Single-Family Seller/Service Guide* ("Guide") and this Form; and (iii) an e-mail or fax copy of this Form with a copy or representation of my signature attached thereto shall be as binding, valid and enforceable as a paper original containing my original written signature.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail completed form to: [guideplus@freddiemac.com](mailto:guideplus@freddiemac.com)